



Guidelines and Parameters for Selecting Peer-Reviewed Journals

To ensure the quality, credibility, and ethical standards of research publications, Yenepoya (Deemed to be University) aligns its research practices with the guidelines and advisories issued by the University Grants Commission.

Faculty members and students are hereby informed that the UGC has prescribed suggestive parameters for identifying peer-reviewed journals that meet acceptable quality criteria. In accordance with these guidelines, the University is committed to promoting high-quality research and its dissemination through publications in reputed peer-reviewed journals indexed in internationally recognized databases such as Scopus and Web of Science.

Faculty members and students are advised to apply the UGC-recommended parameters while selecting journals to ensure quality, transparency, academic rigor, and ethical publishing standards.

Additionally you may also email for more details: researchsupport@yenepoya.edu.in

1. Journal Preliminary Criteria	
1.1	Journal Title
1.2	ISSN Number (Print and/or Online)
1.3	Periodicity and Continuity (Regular publication schedule)
1.4	Contact and Publication Details (Publisher information, address, and contact details)
1.5	Transparent Review Policy (Clear guidelines for peer review process)
1.6	Website on a Certified Domain (Secure and professionally managed website)
1.7	Open Access or Subscription-Based Policy (Clear policy on access and fees)
1.8	Integration with National/International Repositories (Inclusion under ONOS or similar umbrellas)
1.9	Archival Policy (How the previous issues are maintained/made available)
2. Editorial Board Criteria	
2.1	Editorial Board Details (Names, affiliations, and expertise of editorial board members)
2.2	Editorial Board Composition (Subject expertise, with eminent academicians/scientists/researchers)
2.3	Efficient Editorial/Review Process (Rigorous peer review, compliance with reviewers' recommendations, and clear timelines)

3. Journal Editorial Policy	
3.1	Aims, Objectives, and Scope (Clearly defined focus areas and goals of the journal)
3.2	Subject Areas (Specific fields covered by the journal)
3.3	Article Processing Charges (APC) (Transparent fee structure, if any)
3.4	Publishing Timeline (Average time from submission to publication)
3.5	Acceptance Rate (Percentage of submissions accepted for publication)
4. Journal Quality Criteria – Content	
4.1	Academic Contribution (Articles should demonstrate motivation, advancement of existing knowledge, and applicability for policymaking)
4.2	Conformity to Journal Scope (Articles must align with the journal’s stated aims and objectives)
5. Journal Standards	
5.1	Bibliographic Data & Literature Citation (Accurate and standardized referencing)
5.2	Font & Design (Professional layout and readability)
5.3	Infographics & Exhibits (High-quality visuals and supplementary materials)
5.4	Citation Record (Journal articles cited in reputable databases)
5.5	Print Continuum (Consistency in print publication, if applicable)
5.6	Online Availability (Full-text articles available online)
5.7	Quality of Website (Well-maintained, regularly updated, and user-friendly)
5.8	Multilingual Availability (Relevance for Indian context, with content in Indian languages)
6. Research Ethics	
6.1	Ethical Guidelines for Authors (Clear guidelines for ethical publishing practices)
6.2	Plagiarism Prevention (Similarity score not exceeding standard limits)
6.3	Conflict of Interest Disclosure (No conflicts between governance, editorial board members, reviewers, and authors; any potential conflicts must be disclosed)
6.4	AI Generated Content Policy (Journal has specific policy with respect to use of AI)
7. Journal Visibility	
7.1	Impact Factor (Journal’s impact factor, if applicable)
7.2	Indexation in Reputed Databases (Inclusion in renowned databases)
8. Journal Impact Criteria	
8.1	Self-Citation Score (Should be within a prescribed range compared to peer journals)
8.2	Total Citation Rate (As compared with similar peer-reviewed journals)
8.3	Cite Score (Journal’s citation impact over a specific period)

Ref: UGC Public Notice F.No. 1-1/2018(CARE/JOURNAL) -Part file 11 February 2025